

Terms of Reference: Facilitator/process consultant for development of applications and context analysis towards a civil society SRHR intervention in Liberia

Background

The Swedish Association for Sexuality Education, RFSU, is an NGO working for Sexual and Reproductive Health and Rights (SRHR) in Sweden and internationally. Part of RFSU's international work is supported by the Swedish International Development Cooperation Agency, Sida, and is implemented in partnership with around thirty civil society organisations in selected countries: Bangladesh, Bolivia, Cambodia, Georgia, Ghana and Kenya. A regional network of partners also implements a project in Latin America and the Caribbean under the programme. Usually, RFSU has 4-5 partners in each selected country.

As part of their newly approved programme application to Sida, RFSU has invited four civil society organisations in Liberia to develop project applications towards a SRHR intervention in Liberia 2018-2022.

In 2017 RFSU conducted a fact-finding mission to Monrovia, consulting with actors involved in SRHR in Liberia. The mission resulted in a RFSU-decision to include Liberia in the international development portfolio and to initiate dialogue with four Liberian civil society organisations. RFSU seeks to deepen its understanding of the SRHR-context in Liberia, by listening to and analysing the situation of rights-holders, by learning more about the norms and attitudes in society affecting right-holders possibilities to access their rights. RFSU seeks to contribute to a participatory CSO-dialogue on SRHR at local and national level. A planned joint workshop between RFSU, the Embassy of Sweden and between SRHR actors in Liberia, forms part of this assignment.

RFSU's conclusion from analysing the applications from civil society actors that it is both relevant and necessary to support CSO's in Liberia to become stronger actors in order to - in the long run - contribute to a stronger and more efficient civil society. The choice of partners was based upon criterias such as reaching rural/urban areas, addressing several aspects of SRHR, and a mix of strategies. Given the level of capacity of the CSO's, we also acknowledged the need for giving priority to organisational development efforts.

The new Administration and President is about to "settle", presenting an opportunity for civil society establishing contacts, networks and for SRHR advocacy.

We are now looking for a skilled facilitator/process leader to set up a methodology for this assignment and lead the identified organisations to the expected outcomes.

Purpose and expected outcomes

The purpose with this assignment is for these organisations to receive process support and facilitation in developing solid rights-based SRHR programme proposals, develop

potential areas of cooperation, and develop trustful relationships to support a long-term strategic collaboration.

The expected outcomes are:

1. Partners understand the intended logic, intervention logic and the objectives of the RFSU future programme underpinned by an updated SRHR country analysis.
2. The four identified civil society organisations have developed their applications and strategies for coming period. Manifested in revised applications that RFSU assess as substantially improved and finalised. Partners have been supported to develop elaborated partner proposals (based on concept notes) with connected results' frameworks. Each partner should have analysed and further developed its proposal relating to RFSU's international strategy including integrated rights-based and intersectional perspectives as described in it. This includes formulations of the problem addressed and the objectives. Presentation of the system for continuous monitoring of the initiative and how the expected final results are going to be verified.
3. Possible synergies and potential collaborations between organisations have been identified and parties have possibly agreed on roadmap for way forward.
4. Successful partner workshop in Monrovia where analysis and results are presented by partners and processes discuss.
5. Action plan for the 4 partners defined until Dec 2018.
6. Analysis in English of duty bearers and advocacy entry points as well as general recommendations, maximum of 25 pages

The assignment

The consultant shall, in close dialogue with the representatives from RFSU;

- Mapp and analyse the legal and policy situation in Liberia. In addition, to identify the most important actors and duty bearers regarding SRHR. In addition, to identify SRHR advocacy entry points and options given the new administration taking office. The consultant will draft a concept note for this mapping and analysis in consultation with SRHR actors in Liberia. This concept note will be approved by RFSU before commencement.
- Support four civil society organisations in their own reflection and analysis on their programs and strategies. Support the four organisations to identify their specific role and how they, as part of civil society, can contribute to the bigger national SHHR agenda in the coming years.
- Support four organisations to, in a participatory manner, refine and develop their draft applications to RFSU. This would be a their four year application a mentoring process. The consultant should work with the four civil society organisations to clarify which results they should focus on using the specific added values of their own their organisation and how they can complement

what others are doing in the field. The analysis done, nr 1, should be used as an input to the further discussions on the organisation's strategic planning.

- Together with RFSU, plan and facilitate parts of a workshop with representatives from the different civil society organisations and RFSU .
- The methodology of the workshop should emphasise on the participation of the workshop participants. RFSU encourages the tenderer to feel free and innovative when designing the suggested methodology.
- Communicate and share necessary preparatory assignments to the participants needed for the workshop, with support from RFSU
- Consolidate a report of maximum 25 pages

Scope and Timing:

1. Consultancy for developing applications and advocacy mapping March - September 2018. Mapping and analysis of duty bearers and advocacy entry points and options given the new administration taking office. Estimated total 10 days
2. Consultancy to support civil society organisations in developing their strategic programming:
5 days/for each of the 4 organisation having meetings/workshops . Estimated total 20 days
3. 4 days preparation about RFSU results framework, perspectives (human rights based approach, intersectional analysis and feminist perspectives), Sida Civ Sam support objectives and results framework. Estimated total 4 days
4. 2 days preparation of potential partner workshop in September 2018, presenting of mappings and analysis. 2 days facilitating workshop and 1 day writing workshop report. Estimated total 5 days

Consultants profile

Competencies, experience and skills

- Documented strategic planning capacity using a rights-based approach
- Knowledge of the regional and national political and SRHR context
- RBM, Proposal-writing and well-oriented in institutional grants and donor-requirements
- Substantive knowledge and understanding of Civil society organisations in development
- Long-term experience from work with participative methodology in similar assignments
- **Sharing the core-values of RFSU, including non-discriminatory thinking, in relation to key SRHR areas such as sexual rights for all, LGBT, abortion, sexuality education etc (highlighted as very important)**
- Experience of working with SRHR and integration of intersectional and feminist approaches highly valued.

Language requirements

- Fluent in English

- Fluent in national official language highly valued

The tendering process

The consultant should present a tender where the basic idea of methodology is described and explained. In addition, 2-3 references are needed from previous assignments of the same kind and an itemised price/budget for the entire assignment.

The tender should be sent in via email to anna.rambe@rfsu [ppaliberia@yahoo.com]
Attn: Rena Flomo, Executive Secretary, PPAL, no later than **February 26, 2018** [March 20, 2018]

Questions

For any clarifications, please contact anna.rambe@rfsu.se [ppaliberia@yahoo.com]
Attn: Rena Flomo, Executive Secretary, The Planned Parenthood Association of Liberia

Note: Kindly disregard contact information in red.