



Vacancy Announcement

POSITION: Environmental Officer (Fixed Term)

LOCATION: Yekepa/Tokadeh – Nimba County

PRIMARY FUNCTION OF JOB

Manage, develop, maintain and/or coordinate a varied and intensive program of environmental, sustainable development and community-led activity for ArcelorMittal Liberia Ltd.

MAJOR DUTIES OF JOB HOLDER:

Main Responsibilities:

- Review, prioritize, and follow up on citizen complaints.
- Enforcing environmental health laws
- Inspect industrial and all AML's operations to ensure compliance with environmental laws and regulations within an officer's jurisdiction and mandate.
- Investigate any activities that may be in violation of environmental laws.
- Collect samples during inspections or from sites under investigation.
- Analyze acquired information and prepare reports.
- Identify and assess environmental damage caused by violations.
- Issue and impose stop-work orders, notices of violation, directions, warning notices, and permit stay orders.
- Work with technical staff and collaborate with other environmental agencies.
- Work with legal professionals to prepare court actions and provide testimony when necessary.
- Preparing paperwork and documenting complaints and actions taken
- Communicating on the phone and in meetings with colleagues, supervisors, and management on environmental issues.
- Reviewing technical reports
- Maintaining inspection and investigation files, including preparing and submitting legal and court documents, internal communications, and orders and warnings
- Ensure and enforce the proper use of P.P.E (safety goggles, coverall, safety shoes, helmets, hand gloves etc.)
- Confidentially handled Mine information and Clients (Sub Contractors) information.
- Adhere to all Safety regulations, Company rules and policies

Education Requirements for this position (Formal qualifications)

Essentials

- Educated to degree level or relevant experience in a field relevant to the position.
- Must understand waste management,
- Knowledgeable in noise, radiation and pollution control
- Good communication skills, both written and oral
- Computer skill (MS Office suite)
- *Must have a valid Liberian driver's license*
- Minimum 3 to 5 years experience within the Mining industry and or environment

To apply:

Please submit your letter of application along with your Curriculum Vitae as well as copies of your academic credentials to Liberia.jobs@arcelormittal.com.

All Envelops or Email subject should be marked with the position you are applying for.

Deadline for receipt of applications: March 22, 2018 at 5:00 p.m.

Please note the following:

- Only short-listed candidates will be contacted
FEMALE APPLICANTS ARE HIGHLY ENCOURAGED TO APPLY